

| PSS Central Institute of Vocational Education |                             |            |              |
|---|-----------------------------|------------|--------------|
| Shyamla Hills, Bhopal                         |                             |            |              |
| <b><u>ADJUSTMENT OF ADVANCE</u></b>           |                             |            |              |
|   |                             |            | Dated: _____ |
| Title of the Programme: _____                 |                             |            |              |
| Date/s of Programme: From/on _____ to _____   |                             |            |              |
| Sanction Order No.: _____ Dt. _____           |                             |            |              |
|   |                             |            |              |
| Sl. No.                                       | Particular                  | Amount     |              |
|   |                             | Sanctioned | Expenditure  |
| 1   |                             |            |              |
| 2   |                             |            |              |
| 3   |                             |            |              |
| 4   |                             |            |              |
| 5   |                             |            |              |
| 6   |                             |            |              |
| 7   |                             |            |              |
| 8   |                             |            |              |
| 9   |                             |            |              |
| <b>TOTAL</b>                                  |                             |            |              |
| <b>ADVANCE DRAWN</b>                          |                             |            |              |
| <b>BALANCE</b>                                |                             |            |              |
| <i>Note:</i>                                  |                             |            |              |
| Signature                                     |                             |            |              |
| Name: _____                                   |                             |            |              |
| Designation: _____                            |                             |            |              |
| <b>Encls:</b>                                 |                             |            |              |
| 1   | No. of Vouchers/Bills _____ |            |              |
| 2   | Copy of Sanction Order      |            |              |
| 3   | _____                       |            |              |
| To,   |                             |            |              |
| <b>Accounts Officer</b>                       |                             |            |              |